Minutes of the Meeting of the Strategic Planning Committee

of Saddleworth Parish Council Held at the Civic Hall, Lee Street, Uppermill on

**Thursday 25th May 2017**

There were present: Cllrs: Barbara Beeley Keith Lucas

 Rob Knotts Geoff Bayley

 Andrew Fletcher Georgina Brownridge (OMBC)

Geoff Willerton Lisa MacDonald (DP)

Adele Metcalfe (PPA) John McCann (OMBC)

32. Apologies for absence

Apologies were received from Jane Soriente.

33. The minutes of the meeting held on 6th April were **APPROVED and SIGNED**.

34. **Feedback from visit with Bradwell Parish Council 18th May**

 Cllr Beeley summarised the visit:

* 1. we are on the right track;
	2. our approach is correct;
	3. they are much smaller than us;
	4. they have parking and infrastructure problems which are similar to ours;
	5. they have an ageing population which is a higher percentage than ours;
	6. they have set up a Community Land Trust (CLT):
		1. working with a housing association to build 12 affordable houses which they can they use as collateral to raise capital to build more houses;
		2. it is a separate legal entity to the Parish Council;
		3. it is a limited company with 200 shareholders;
		4. it is a registered charity, a Community Benefits Society.
	7. they employed a planning professional as a specialist consultant once the plan was at draft stage;
	8. they used a number of “off the shelf” internet packages for document storage (e.g. Wiggio, Googledocs, Dropbox), SurveyMonkey for consultaion and MailChimp for group emails;
	9. they included a housing needs survey;
	10. they compiled a Village Plan which includes all the non-planning elements of the worjk they carried out which will run alongside the Neighbourhood Plan;
	11. they carried out:
		1. a conservation survey;
		2. a habitat survey;
		3. an impact assessment.
	12. they included:
		1. employment;
		2. renewable energy;
		3. sustainable energy;
		4. fracking;
		5. mobile and broadband access.

Cllr. Knotts said that he has the full set of data from Bradwell which he will circulate, but it is a big file.Adlel Metcalfe said that she has the Bradwell presentation which she will send over to Pam for circulation.

It was **NOTED that we will need to produce a Consulation Statement and a Statement of Community Involvement to support the Neighbourhood Plan.**

35. **Meetings with Community Associations**

Cllr.Knotts reported that the meetings had not been particularly well attended but the attendees were very interested. 5 meetings have been held so far and the rest are planned in over the next month or so. There had been conflicting views about affordable housing. He also said that Slackcote now want to be a separate “village” and not included as part of Delph.

It was **AGREED that once all the meetings have been held a “communal” meeting needs to be planned for people who are not members of the various community associations.**

Cllr Beeley suggested that posters and flyers be printed as soon as possible to be put in local businesses, schools, community centres, doctors’ surgeries etc.to encourage more people to attend the meetings. The flyers could be made available for the Whit Friday Brass Band Contests where there is always a large turnout of local people.

Cllr Lucas suggested that, because of the importance of the project and the volume of information which will be posted, a separate website be set up for the Neighbourhood Plan which could be accessed direct or via the Parish Council’s website. A SurveyMonkey questionnaire could be posted here.

36. **Action Plan**

* Cllr Knotts to organise meeting rooms for the remaining community association briefings;
* Cllr Beeley to design flyer and poster and make enquiries about setting up a separate website with SurveyMonkey facility;
* The Clerk to contact Minutemen for a quote for 8,000 A5 and 100 A4 full colour flyers and posters to be ready for distribution from 5th Jun;
* Cllr Knotts to draw up the survey;
* Cllrs Beeley and Knotts to contact the press to arrange for an “interview” session about the Neighbourhood Plan;
* Cllr Beeley to meet with Lisa and Jane to discuss how best to contact the wider communities within the parish.

37. **Report back from meeting held on 16th May**

Andrew Fletcher gave a brief update from the meeting held to discuss the Fletcher’s Mill site. He said that he is drafting a paper on behalf of the Parish Council which he circulated for comment. Similar papers may be drawn up by Oldham Council and the Peak Park. The Parish Council's draft will be made available to them.

He also mentioned the generality of housing supply and demand including the call for sites and the 5 year housing supply figures for sites which have already been approved but not yet developed. He said that a better understanding of how sites are assessed for suitability is needed.

38. **Dates of next meetings**

To be held at 9:30am at Uppermill Civic Hall on:

 Thursday 29th June (apologies Cllr McCann)

 Thursday 27th July

Thursday 31st August

 Thursday 28th September

 Thursday 26th October

 Thursday 30th November

 Thursday 21st December

 Thursday 25th January

Thursday 22nd February

Thursday 22nd March

Thursday 26th April

Additional meetings will be called if required.